

10 June 02

CEHR-E (690-500)

MEMORANDUM FOR COMMANDERS, MAJOR SUBORDINATE COMMANDS

SUBJECT: Delegation of Authority to Classify Human Resources Officer Positions

1. The authority to classify human resources officer positions is delegated to one command level above the location of the position to be classified effective from the date of this memorandum. This means that Civilian Personnel Advisory Center Chiefs at the district level can be classified by their major subordinate command (MSC). Human resources officer positions at the MSC level must still be submitted to HQ USACE, ATTN: CEHR-E for classification approval. This change in delegation of classification authority will be included in a revised ER 690-1-500, which is currently being staffed.

2. Point of contact for this action is Monroe A. Major, telephone 202-761-0331.

FOR THE COMMANDER:

/S/
SUSAN DUNCAN
Director of Human Resources